

HPBC EXECUTIVE COMMITTEE NOVEMBER MEETING

September 3, 2008

Attendees

Get W. Moy, PE (GM), Chair
Steve Mawn (SM), Vice-Chair
Claire Ramspeck, PE (CR), Secretary
Rich Walker (RW), Treasurer
William Hoyt (WH)
Michael F. Stark, CAE (MS)
Tom Frost, AIA, (TF)

Staff

Earle Kennett (EK), NIBS Staff
Sophia Greenbaum (SG), SBIC Staff

Upcoming Dates

HPBCCC Briefing	September 10, 2008 – 9:30 AM
Executive Committee Meetings	October 8, 2008 9:00 – 11:00 AM
	November 5, 2008 9:00 – 11:00 AM
HPBC Meeting at Ecobuild	December 9, 2008 9:00 – 5:00 PM

Minutes

1. High-Performance Building Congressional Caucus Coalition (HPBCCC)

- There are three related high-performance groups operating now:
 - High-Performance Building Council – the technical group housed at NIBS
Contacts: Earle Kennett, NIBS and Sophia Greenbaum, SBIC
 - High-Performance Building Congressional Caucus – the group of congressional representatives supporting legislation in favor of high-performance buildings
 - High-Performance Building Congressional Caucus Coalition – a private-sector group of industry representatives supporting
Contact: Doug Reade, ASHRAE
- September 10th – NIBS and ASHRAE are co-sponsoring an HPBCCC briefing on Continued Operations after disasters. SG sent an invitation to this event to the entire HPBC.
- Mid-October – SBIC, EESI, and USGBC are co-sponsoring an HPBCCC briefing on high-performance school buildings.
- High-Performance Buildings 101 – An introduction to high-performance buildings briefing will be held after the election. EESI is leading a task group in charge of putting together this effort.

2. Update on the HPBC Committees

- Membership – The group discussed inviting new members to join their committees and the HPBC as a whole. It was agreed upon that HPBC membership would remain open to federal/state/local government groups, non-profit industry organizations, and academic

institutions. Current HPBC members will be able to sign up for any committee they have an interest in serving on. Private sector individuals are invited to participate on committees as representatives of their professional association (they should contact their associations directly). Association members of the HPBC are encouraged to invite their members with technical expertise to participate.

- Phase I Committees – The HPBC will be a flat (not hierarchical) organization. New subcommittees will not necessarily answer to last year's committees. New committees will build on previous efforts, rather than make brand-new starts. Past committee chairs will be a resource for new chairs.
- Committee Voting – The group concurred that multiple representatives from one organization may serve on a committee. It is up to the committee chair to determine if the representatives vote as individuals or as an organization.
- Progress Reports – The following executive committee members volunteered to frame out a process for addressing the performance areas using ad-hoc committees during the July meeting. These areas include cost (Moy), energy use (Ramspeck), curtain wall and glazing (Walker), lighting and electrical equipment (Hoyt), environmentally preferable products (Mawn). The members reported on their progress so far.
- Cost (Moy)
 - GM contacted the Phase I cost committee members and asked them if the approach to measuring cost should rely on overall portfolio management (versus looking at construction costs and operations and maintenance costs separately) and how metrics could be developed to evaluate “benefits” pricing.
 - The committee will have a conference call in September regarding these topics.
 - Sarah Slaughter of the Massachusetts Institute of Technology’s Sustainability Lab has been invited to participate on the committee.
- Energy Use (Ramspeck)
 - CR is speaking with colleagues at ASHRAE about participating on the committee.
 - CR recently spoke at the Schneider Electric Innovation 2008 conference on the future of sustainable building standards. The audience of electrical contractors and designers embraced the topic and was interested in the work being done in Asia and Europe.
- Environmentally Preferable Products (Mawn)
 - ASTM is developing a standard for EPP, and Kirsten Ritchie, Regional Director for Sustainability at Gensler, is chairing the ASTM committee.
 - SM will invite Ritchie to participate on the HPBC committee and will contact Alison Kinn Bennett to follow up on her sustainability committee work.
- Curtain Wall & Glazing (Walker)
 - RW has assembled a group that is looking at the primary curtain wall/glazing attributes for high-performance buildings.
- Lighting & Electrical Equipment (Hoyt)
 - BH is running a parallel effort at NEMA. He has started his committee work at the ground level by cataloging existing standards from NEMA, NFPA, ANSI, and others.
 - He will draw on HPBC member support in October and November.
- Continuity of Operations (Kennett)
 - EK is looking at a variety of building systems in terms of going beyond code and life safety. These include structural systems, building enclosure, glazing, roofing, and

utilities. His committee will focus on which design requirements will ensure these systems remain operational for four to five days.

- He is looking for six to seven people from the military, ASCE, GSA, ASHRAE (potentially Jim Woods), and ICC to participate. GM recommended including FEMA and DHS.
- Deliverables for December – The products and process will be different for each group. . In December chairs should list the primary attributes of high-performance buildings within their performance area, show where the industry is, and where it should aim for higher performing buildings. Anecdotal information about how hard it will be to achieve better performance will be good information for presentations too.

3. Planning for HPBC Annual Meeting

- Agenda – The group decided that the December 9th meeting would consist of the following:
 - Keynote – Congress person or state/local government official to address the relevance of the HPBC.
 - AM – Business meeting to discuss dues, charter, and fundraising.
 - Lunch – Possible lunchtime speaking in conjunction with FedCon or post lunch speaker from the private sector (building owner, code official, or technology perspective)
 - PM – Five minute presentations from the past committee chairs to show where we've been. 20-30 minute presentations to highlight new committee results with time for questions and feedback.
- The meeting will be open to new associations and federal government participants, but will be closed to non-members.

4. Update HPBC Budgets and Funding Plan

- EK and GM are meeting with federal agencies during the month of September. They have meetings scheduled next week with both the Air force and Navy and are looking for year end or new fiscal year funding for October.
- The budget calls for \$50,000 to \$100,000 from the military, \$25,000 each from five agencies, and \$1,000 each from member associations.

5. Next Steps

- SG will send the committee rosters to the executive committee.
- SG and EK will discuss logistics for the December meeting.
- Committee members will report back on their progress in October.

Adjourn.