

# HPBC EXECUTIVE COMMITTEE NOVEMBER MEETING

## November 5, 2008

### Attendees

Get W. Moy, PE (GM), Chair  
Steve Mawn (SM), Vice-Chair  
Claire Ramspeck, PE (CR), Secretary  
Rich Walker, (RW), Treasurer  
William Hoyt (WH)  
Michael Stark, (MS)  
Tom Frost, AIA, (TF)

### Staff

Earle Kennett (EK), NIBS Staff  
Anna Bran (AB), SBIC Staff

### Upcoming Dates

Executive Committee Call	December 2, 2008 1:30 PM
HPBC Meeting at Ecobuild	December 9, 2008 9:00 – 5:00 PM

### Minutes

1. High-Performance Building Congressional Caucus Coalition Briefing (HPBCCC)
  - The last HPBCCC briefing was held on October 21<sup>st</sup> and covered high-performance, green schools and how legislators can get them in their districts. The briefing was led by EESI, SBIC and USGBC. There were about 75 attendees including Congresswoman Judy Biggert, and Congressman Russ Carnahan. The speakers were Deane Evans of the New Jersey Institute of Technology, Anja Caldwell previously of Montgomery County Schools, and Lloyd Horwich of the House Committee on Education and Labor.
  - The HPBC should stay informed about what other types of programs there are for high-performance buildings. GM suggested that we should reach out to them and follow their initiatives under the high-performance building banner.
  - Action Item: SBIC to send a note to Executive Committee on where to locate information from the briefing.
2. Selection of New Executive Committee Officer
  - GM explained that Alison Kinn-Bennett has left the Executive Committee because she felt there was a potential conflict of interest for her as a representative of the federal government. GM will be meeting with her and her team this week to discuss how they can still work together.
  - A new Executive Committee member will be nominated at the upcoming membership meeting. The members will be informed in advance so they can come up with nominations beforehand.

### 3. Membership Dues/Funding Structure

- It was previously decided that trade associations will pay \$1,000.00 per year for their membership dues. The committee has decided that the dues will be collected on an annual basis, beginning in January of each year. Dues will not be prorated for associations joining later in the year. If special arrangements need to be made they will be made at the discretion of EK.
- Action Items: EK will draft the motion for the membership dues and circulate it to the Executive Committee for comments prior to the conference call of December 2<sup>nd</sup>. RW will draft a financial report that will be circulated to the membership at the meeting explaining the dues structure.

### 4. Progress Reports

- Energy Use (CR)
  - As mentioned in the prior meeting ASHRAE has two new projects underway in this area, but they are not developing a new standard. Instead these projects are handbooks, which are peer-reviewed publications (not standards). The first is the development of Building Performance Protocols, which will review and evaluate existing standards. The second is Standard 90.1 Building Energy Benchmark. Standard 90.1 is a minimum, but this could be a springboard for HP buildings.
  - CR will use these two projects as the basis for her presentation.
- Lighting (BH)
  - BH has prepared a framework for his presentation that he will circulate to the group.
  - He is prepared to breakdown lighting as its own topic, ensuring it stays away from the Energy Use, with which it is classically lumped.
- Curtain Wall & Glazing (RW)
  - RW has been working closely with DOE on a fenestration rating system that will be incorporated into the report.
  - A rough outline of the report was recently sent to Earle Kennett for his comments which will be incorporated into the final presentation. Others have expressed interest in collaborating with this effort, and RW will work with other groups as appropriate.
- Continuity of Operations (EK)
  - EK has circulated a draft document, which will be part of his report. He plans to write 3-4 pages defining Continuity of Operations and incorporate earlier comments into the final document. Ultimately he hopes to have a metric/standard to measure how long buildings need to stay open after specific events.
- Environmentally Preferable Products (SM)
  - Kirsten Richie of Gensler is involved with this initiative at ASTM.
  - Alison Kinn-Bennett expressed an interest in lending a hand. GM mentioned that he will be meeting with Alison to catch up on what we have been working on since the Congressional briefing.
  - The EPP task group is open to new participants.
- Cost (GM)
  - The group has continued having bi-weekly conference calls.

- They have created flow-charts that explain both the decision-making process for a high-performance building design component and the economic and environmental flows in high-performance buildings. During the discussion process the group concluded that the issue of resilience is not being properly addressed. GM plans to incorporate this into the presentation

5. Update December 9<sup>th</sup> Meeting

- The Committee discussed the agenda that was circulated by SG, they decided that EK would further tweak the specifics and send a modified version to AB who would circulate it to the membership.
- The group decided to keep the handouts to a minimum. All of the presented material can be posted online after the meeting and made available to participants
- During the meeting a list of additional subcommittees will be circulated, the committee will request volunteers to chair the additional committees.
- HPBC members will be invited to share their new initiatives during the wrap-up portion of the meeting. This will ensure all members have an opportunity to be included in the discussion
- Action Item: Pat Cichowski, from NIBS will call the participants who do not respond to the email invitation for the meeting. AB will send the invitation and agenda weekly to the membership as a reminder.

6. Next Meeting

- The Committee will convene for a conference call on December 2<sup>nd</sup> at 1:30 pm.

Adjourn.